

## The Flow™ Magazine — Submission Form

**If e-mailing**, fill out the interactive form below, save it, and attach the completed form to your e-mailed submission. You may include any questions or comments in the body of your e-mail. **If mailing your submission**, please print out this document, fill it in, and include it with your submission. Any questions or comments may be included on the back of the form.

**All photos must be high-res images (at least 300 dpi) submitted in JPG or TIFF format and sent unedited straight from the camera. Please do not send images that you have posted on your Internet sites. If they are small enough to load quickly on a website, they are too small to use in print. The photographer's name plus written permission to use any images that you submit must accompany your submission.** We look forward to reviewing your submission!

### Contact Information

Date \_\_\_\_\_

Your Name as you wish it to appear in print \_\_\_\_\_

Photographer's Name as you wish it to appear in print \_\_\_\_\_

My photographer and I give The Flow™ permission to use my images in print, on the Internet, and on our social media sites.

(your name) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Country \_\_\_\_\_ E-mail \_\_\_\_\_

Web Address \_\_\_\_\_

#### Gallery Submissions

3–5 high-quality digital images

#### Tutorial Submissions

*Please send all text items together in one document saved as an RTF (rich text format) file.*

Introductory paragraph stating the theme or inspiration for your idea

List including the Glass (with amounts required), Tools, and Materials used for the project. Brand names may be included where necessary.

Clear, complete instructions for each step and the name of the image that corresponds to that step

Artist Bio (125–150 words)

One high-quality digital image (at least 300 dpi) to illustrate each step. (Two images may be used only if necessary to fully illustrate that step.)

Images of the finished project

Images of your project showing variations in color, style, or form to inspire reader imagination (*optional*)

Image of yourself (*optional*)

#### General Interest Submissions

*Please send all text items together in one document saved as an RTF (rich text format) file.*

1,000–1,500 word article

Artist Bio (125–150 words)

Contact information you prefer to have included at the end of the article

5–10 high-quality digital images (at least 300 dpi) relevant to your text with captions included for each photo and photographer's name

#### Health, Safety, or Technical Submissions

*Please send all text items together in one document saved as an RTF (rich text format) file.*

1,000–1,500 word article

Artist Bio (125–150 words)

Footnotes or Bibliography citing your sources, where appropriate

5–10 high-quality digital images (at least 300 dpi) relevant to your text with captions included for each photo and photographer's name

Generally, the most efficient way to submit text and graphic materials for articles and tutorials is via Dropbox or a similar file sharing program. Submissions may also be e-mailed, with files and photos included as attachments. If you need to use regular mail for sending your patterns, pattern books, or other materials to the magazine, please save your submission materials on a CD labeled with your name and send to the postal address shown below.

E-mail submission to:  
TheFlow.Maureen@gmail.com

or

Mail submission to:  
The Flow  
PO Box 69  
Westport, KY 40077

Phone: 502-222-5631